



WSS Required Documents for Seat Booking

Required Documents for Seat Booking:

- Valid copy of passport and visa for the child and parents.
- Valid copy of Emirates ID for the child and parents (colour copy).
- Original Emirates ID of the child and parents.
- 2 Passport Size photograph of the child.
- 2020-2021 Academic Year's Latest Report Card Copy from the current School
(or)
Bonafide letter / Continuation letter from current school.

- For **Grade 10, 11 & 12** (Year 11, 12, 13) students, please bring the copies of below documents as well:
 - Copy of Attested **final report cards** for previous **2 years**
 - **Copy of Attested IGCSE/GCSE examination certificates** (you may submit an attested true copy, if you do not want to attest the original certificates).
 - In case of change of curriculum, **letter from parent with the reason for changing curriculum.**

- **Equivalency certificate** is required for students coming from different curriculum. You must apply for a transfer through the Ministry of Education website with the link given below and certificate of transferring curriculum issued by Ministry of Education.

<https://www.moe.gov.ae/Ar/EServices/ServiceCard/pages/CertEquivalentMove.aspx>

 - Grade 11 (Year 12) admission: Students coming from British curriculum but without IGCSE exam certificates from Grade 10 (Year 11) will need a **letter explaining non-performance of IGCSE exams** issued by the Previous School.
 - In case of change of curriculum, admission will be confirmed subject to SPEA approval.

 - Grade 11 (Year 12) admission: Students coming from British curriculum but without IGCSE exam certificates from Grade 10 (Year 11) will need a **letter explaining non-performance of IGCSE exams** issued by the Previous School.

Required Documents for Completing Enrolment & Class Assigning if seat reserved:

- Copy of student vaccination card and the medical file from the current School.
- Attested Final Year Report Card (2020-2021)

- Attested Transfer Certificate
- Valid passport copy, visa copy and Emirates ID copy for child and Parents.

- Original Emirates ID for child and parents.

- For **Grade 10, 11 & 12** (Year 11, 12, 13) students:
 - Attested **final report cards** for previous **2 years**
 - **Attested Transfer Certificate**
 - **Attested IGCSE/GCSE examination certificates** (you may submit an attested true copy, if you do not want to attest the original certificates).
 - In case of change of curriculum, **letter from parent with the reason for changing curriculum.**

- In case of change of curriculum, the **Equivalency certificate**; students coming from different curriculum must apply for transfer through the Ministry of Education website with the link given below and certificate of transferring curriculum issued by Ministry of Education.

<https://www.moe.gov.ae/Ar/EServices/ServiceCard/pages/CertEquivalentMove.aspx>